

Through E-Mail



भा. कृ. अनु. प. –केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान

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F. No. APAR Part file/CAO Cell/ CR Section 2020-21

Dated: - 04.05.2023

ENDORSEMENT

A copy of Circular No. (Admn.) 2-3/2022-CR (A) & RTI dated 2nd May, 2023 received from Sh. Sandeep Singh Dudi, Under Secretary (Admn.), ICAR, New Delhi 110 001(enclosed) for "relaxation (up to 15.05.2023) in time limit for Self-Appraisal on SPARROW for APAR of the year 2022-23 is forwarded for information and strict compliance.

Encl: As above

(Suresh Kumar)
Chief Administrative Officer (Sr. Grade)

Distribution:- 01. All concerned (through E-mail only)

02. In-Charge AKMU with the request to upload the same at CAZRI Website.



भारतीय कृषि अनुसंधान परिषद

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

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F.No. (Admn.)2-3/2022-CR(A)&RTI

Dated: 2nd May, 2023

CIRCULAR

Subject: Relaxation in time limit for Self-Appraisal on SPARROW for APAR of the year 2022-23 - reg

This is in continuation to the circular of even no. dated 13th April, 2023 regarding relaxation in time limit for Self-appraisal on SPARROW for APAR of the year 2022-23 vide which directions were issued to all concerned to fill self-appraisal by 30th April 2023.

However, it is observed that a substantial number of PARs are still pending at self-appraisal level. Taking due cognizance of the fact that PAR is an important document in matters of promotions & Career advancement of employees & also the practical difficulties that may have been faced by staff such as SSS in filling up the self-appraisal, it has been decided by the competent authority **to extend the time limit for filling up the self-appraisal through SPARROW by 15 days i.e. 15.05.2023. The extension is being given for last time and No further extension in the last date of self-appraisal will be given.**

List of officers who have not filled self-appraisal along with name of the institutes (as generated from SPARROW) is being attached for information. The respective Head of office are requested to personally intervene and get the Self appraisal of the concerned officials completed before the extended deadline i.e. 15.05.2023. In case, the pendency at the level self-appraisal persists after 15.05.2023, the Head of office shall inform the reasons for such pendency at the respective institute.

For any technical support in SPARROW, ICT unit, ICAR Hqrs may be contacted.

(Sandeep Singh Dudi)

Under Secretary (Admn.)

Tel. No. 011-23386978

sandeep.dudi@icar.gov.in

Copy for Information to:

1. ICT Unit, ICAR HQ for further necessary action.
2. All the Directors of ICAR Institutes/PDs/ Directorates/NRCs/Bureaux
3. All concerned Officers and staff of ICAR HQ and ICAR Institutes
4. E-Office Notice Board/ICAR Website for information of all concerned.